

City of The Highlands
Attendance limited to less than 10 people

REGULAR COUNCIL MEETING
 Thursday, 6 p.m., May 28, 2020
 Nickerson Community Building

<p>Call meeting to order: Welcome Pledge of Allegiance Roll Call Present: Jennalee Boggs, Jeff Jackson, Brian McElgunn, Butch Neel, Greig Sims, Carol Moore, Mo Penny Zoning Coordination, Nancy McConnell, City Clerk, Peggy Williford, volunteer task force, Steve Swartz, resident, Daniel Friesen, Mayor of Buhler.</p>		
Agenda	Discussion	Action/Responsible person
I. Approval of the agenda as presented	Agenda was approved.	Motion was made by Jennalee Boggs, seconded by Butch Neel. Motion passed 5-0.
II. Public Comment	<p>A. Peggy Williford presented The City of Highlands Directory. Vicki Nuss and Peggy gathered information from residents. Peggy presented a bill to the City Council of \$854.44 for consideration of payment. 225 books were ordered. Any remaining directories will be sold for \$3.80.</p> <p>B. Steve Swartz, resident expressed concerns regarding website updates, budgets, road repairs that is expected by the Council to be addressing. He would also like to see what has been spent so far by the City Council and for previous years. Roads that have been repaired are sub- par and he would like to see immediate action on road repairs.</p>	<p>A vote by the City Council was tabled until later in the meeting.</p> <p>The council explained that road concerns are a priority and we are now getting bids and determining severity in order of necessary repairs. Information regarding budget and updating website is currently being addressed.</p>

	<p>C. Daniel Friesen City of Buhler Mayor wanted to introduce himself to the Council and let them know he is available for any questions and would volunteer his guidance if needed. Daniel is also running for County Commission</p>	<p>The council didn't have any questions as of this time but appreciated his concerns and will definitely consider notifying him for any future questions.</p>
<p>III. Approval of minutes (April 23, 2020)</p>	<p>Minutes were approved once correction made for Butch Neel to research Municipal Court Establishment.</p>	<p>Motion was made by Jeff Jackson and seconded by Jennalee Boggs. Motion passed 5-0.</p>
<p>IV. Reports A. Mayor B. Treasurer C.AZRC</p>	<p>Announcement</p> <p>1. Financial report and purchase of Quick Books Live recommendation.</p> <p>1. Zoning and Land Use requests. Mo Penny presented two land requests, Chris Swartz and Tyler Halus to move dirt and level lots for future building.</p> <p>2. BZA Committee</p>	<p>None</p> <p>Brian McElgunn requested we purchase Quick Books Live recommended by CPA to track our financial records. A recommendation will be made by the firm as to what level of Quick Books we need for City financials. Brian McElgunn will bring checks to pay bills for signatures at next council meeting.</p> <p>A motion was made by Jeff Jackson to approve the clearing of land by Chris Swartz and seconded by Greig Sims. Motion passed 5-0. A motion was made by Jeff Jackson and seconded by Brian McElgunn for Tyler Halus to clear his land. Motion passed 5-0.</p>

	<p>Colleen Gover is on BZA . We need 3 volunteers. Brian McElgunn has 2 volunteers expressing interest.</p> <p>3. Road repair bidding. Mo Penny is requesting assistance to make a List of worst areas needing repairs. Jeff Jackson volunteered to assist with this process.</p>	<p>Jeff Jackson will post BZA volunteer request on The City of Highlands Website main page.</p> <p>Mo Penny will contact APAC for bid on road repairs once determined areas needing repairs are the worst. We will have a special council meeting to expedite these road repairs once he has this information.</p>
V. Insurance Update/Explanations by Mitch Cramer	Did not show	Brian McElgunn will contact Mitch Cramer to attend next City Council meeting.
<p>VI. Unfinished Business</p> <p>A. Final review of Ordinance 2020-17</p>	<p>1. Highlands Website</p> <p>2. One Call</p> <p>Animal Ordinance.</p>	<p>Jeff Jackson presented municipalimpact.com as another option for the City of Highlands website, Wix is paid for until March of 2021 and then we will look into changing. Cost is \$823.45 to set up then \$599.40 per year.</p> <p>Jeff Jackson reported One Call is not being used for any purposes. This will be discontinued and notice taken down from website.</p> <p>A motion was made to approve the animal ordinance by Jeff Jackson and seconded by Greig Sims. Motion passed 5-0.</p>

<p>B. Discussion on Ordinance 2020-18</p> <p>C. Review Charter Ordinance 07</p> <p>D. Final review of Ordinances, 2020-13, 14, and 16</p>	<p>Zoning and Architecture Regulation, repeal 2019-12 and 2020-15</p> <p>Status of Charter Ordinance No 7</p> <p>Ordinances 2020-13, 14, 16, to be posted to website once attorney signs</p>	<p>Ordinance 2020-18 will replace 2019-12 and 2020-15. This updated. information will be corrected by Jennalee Boggs and reposted on website for 4 weeks.</p> <p>Mayor Moore is having John Goodyear Kansas League of Municipalities to review wording. This is tabled until next council meeting.</p> <p>Motion to post ordinances to website made by Butch Neel and seconded by Jeff Jackson. Motion passed 5-0.</p>
<p>VII. New Business</p> <p>A. Prioritize ordinances to be written</p>	<p>1. Resolution 2020-54 Flag Task Force</p> <p>2. Resolution 2020-55 Agreement City of Nickerson use of City Building for Highlands City Council meetings.</p> <p>3. Vacant lot clean up</p>	<p>The task force volunteers are Kenny Nuss, Randy Miller, Jeremy Ehart, Craig Walle, Alex Macloud and Larry Young. Jennalee Boggs made the motion to approve the flag task force resolution and seconded by Butch Neel. Motion passed 5-0.</p> <p>Brian McElgunn requested we need to get a statement in writing for approval of use of the building. Butch Neel will address this. A motion was made to approve by Jeff Jackson and seconded by Jennalee Boggs. Motion passed 5-0.</p> <p>Discussion to propose a property maintenance ordinance. Jeff Jackson is to submit a proposal at next city council meeting.</p>

	<p>4. City mowing responsibilities</p> <p>5. Proposal to purchase trailer</p> <p>6. Proposal to pay for City Directories</p> <p>7. Draft ordinance for Code Enforcement</p>	<p>All mowing is volunteer in ditches and entry way. Mowing will begin in two weeks once things dry up from rain as needed.</p> <p>Tabled until next city council meeting</p> <p>A motion was made by Brian McElgunn to pay for city directories from \$1000 miscellaneous budget of \$854.44. This was seconded by Greig Sims. Motion passed 5-0. Extra directories will be sold for \$3.80 and reimbursed to City of Highlands.</p> <p>Tabled for next City Council meeting.</p>
VIII.	<p>Motion made by Greig Sims Seconded Butch Neel Passed 5-0 Adjourned at 9:00_____ pm</p>	