

CITY OF THE HIGHLANDS
REGULAR COUNCIL MEETING
Monday, 6:00 p.m., July 10, 2023
Crazy Horse Sports Club, 922 W. Crazy Horse Dr., 67502

This meeting is being recorded.

Minutes

I. Meeting called to order - 6:00 p.m.

A. Roll call of the Council by City Clerk, Bonnie Swenson

Present: Jeff Jackson, Mark Kerschen, Brian McElgunn, Butch Neel, Kenny Nuss

AZC: Mo Penny

Guests: Dave Thomas, Zane Jackson, Cheryl Wiggins

II. Approval of the agenda as presented

- Jeff Jackson made motion to approve agenda; Butch Neel seconded; motion carried unanimously.

III. Public Comment(s) None

IV. Approval of Draft Minutes: June 12, 2023 regular meeting

- Kenny Nuss made a motion to approve minutes; Mark Kerschen seconded; motion carried unanimously.

V. Reports

A. Mayor

1. CCMFOA (City Clerks and Municipal Finance Officers Association) - Mayor Moore shared a League of Kansas Municipalities publication promoting this organization. She feels this would help the City Clerk provide continuity to the city council, especially if council members are to go to two-year positions, by providing consistency to the changes in knowledge and experience of council members. Brian McElgunn stated he did not see what value it would have. Bonnie Swenson, City Clerk, said she was not interested in another professional designation but would like to join for the opportunity to network with others in similar positions across the state. There is a fall conference in Wichita and the organization is supported through Wichita State University.

- Jeff Jackson made a motion to allow Bonnie to test it out; Brian McElgunn seconded; motion carried unanimously.

2. Virtual course on KOMA/KORA by LKM for \$100.00 on August 23, 2023 - will receive 2022 manuals. Mayor Moore would like to attend to learn more about the updated Kansas Open Meetings Act and Kansas Open Records Act.

- Brian McElgunn made motion to allow attendance; Jeff Jackson seconded; motion carried unanimously.

Other: Mayor Moore shared with the council about a Convention of Voting Delegates on October 9 that gives feedback to the LKM, and asked if anyone would like to represent The Highlands - there was no interest. First National Bank is hosting their annual hot dog lunch on Friday, July 21, at each location.

B. Treasurer

1. Current financial report - Mark Kerschen presented June's report.

General Fund Beginning Balance 6-1-2023	\$ 63,598.93
Deposits/Receipts total	35,341.29
Disbursements total	(4,283.14)
Transfer from General Fund to Capital Improvement	(35,000.00)
Quarterly allocation to Parks and Recreation Fund	(120.40)
General Fund ending balance 6-30-2023	59,536.68
Capital Improvement Fund	175,793.12
Equipment Reserve Fund	25,604.73
Parks and Recreation Fund	7,952.23
American Rescue Fund (less \$6,500 for drainage)	<u>41,419.28</u>
Total 6-30-2023	\$310,306.04

Brian McElgunn stated that he still receives the FDIC recap from First National Bank. Discussed that the interest on the Money Market account is very low and there are better options out there.

- Mark Kerschen will talk to FNB about both items.
- Jeff Jackson made a motion to approve the June treasurer's report as presented; Kenny Nuss seconded; motion carried unanimously.

2. Report on utilities - cost increases. Butch Neel has been reading the meter and watching usage. The clock shuts off when the meter shuts off, there are three watering zones. Will evaluate every zone to see how many gallons per minute it is using. Possibilities are meter itself is bad, timers could have been changed, the drip system could be broken.

- He will report back on what he finds out.

3. Approval of invoices - City Clerk presented the following for payment:

Royer's Tree Service	\$600.00
Hutch News	\$262.66 (pending receipt of invoice)
Reno Co. Utilities	\$121.44
Crazy Horse Sports Club	\$600.00 (6 mos. rental)
Jeff Jackson	\$259.82 (reimbursement for city wide cleanup supplies)
CCMFOA (City Clerk org.)	\$50.00 (membership fee)

Jeff Jackson made a motion to approve payments; Butch Neel seconded; motion carried unanimously.

C. AZC

1. Update on roads - Mo Penny reported that Powered by ME assured him they would be out on July 17, and he will hold him to it. Intend to start on west Crazy Horse and head east. They will fix the mounds created when scraping roads as they go along.

2. Approval for fence permit - Chris Brown, no cost. Discussion on the color of his secondary structure; council needs a written complaint.

3. Pending permit for secondary structure - Yeakel's will be putting in a 16 x 32 pool. Approved permit pending receipt of \$100.00 permit fee. Mo will ask them to mail to the City's PO Box, and the City Clerk will email completed copies of approved permits to each applicant.

4. Warning issued for animals running at large - a resident has a couple of dogs that are getting loose and chasing people. Mo did issue a citation to him, and the resident is to construct a dog run.

D. Parks and Recreation Volunteer Committee

1. Tree in the median entrance - Cheryl Wiggins reviewed the Parks and Recreation's recommendation for new trees to plant that will be drought tolerant and have a controllable root system that will not interfere with the road repairs made. She provided drawings of the island and pictures of the suggested trees. Would like to upgrade the mulch, keep some of the rock, and possibly re-do the irrigation if needed.

- The council asked her to obtain pricing of trees and cost for Prairie Hills Nursery to do the mulching and planting work. Will this be paid for by the P & R fund or General Fund?

E. The Highlands Volunteer Welcome Committee
No report

VI. New Business
None

VII. Unfinished Business

A. Status of ROW and lot cleanup, "temperature" of city - Kenny Nuss reported that there no complaints regarding July 4th fireworks in the immediate area; Miller Home Builders has been active in cleaning up their lots; Strawn Contracting has been putting their cuttings in a trench, planning to burn in the fall, but will probably take care of sooner. Kenny has not received any more phone calls regarding the letters that were sent out, and no more have been returned.

B. Drainage/culvert project discussion (2022 Goal #3)

- Jeff will follow up with gravel bid.

C. Discussion on Ordinance 2020-22 - discharge of firearms within the city. After further research, Mayor Moore is comfortable with the ordinance as it is currently written. She feels that the council has a better understanding of the ordinance now and does not need to change anything going forward.

D. Discussion on Charter Ordinance No. 07 related to term of office. Have had discussion on reducing the council members' term of office to two years, from four years, and making the positions more appealing to residents. We can just rescind Charter Ordinance No. 07; Jeff Jackson said we would need to wait until after the November election, and that we should table any further discussion until after the election.

VIII. As may arise
None

IX. Date for next City Council meeting

A. July 24, 2023 -

- Jeff Jackson made motion to cancel this meeting and keep August 14, 2023 meeting as scheduled; Butch Neel seconded; motion carried unanimously.

B. August 14, 2023 - keep as scheduled. (See A. for motion)

C. Agenda items for next meeting:

1. Verbiage for Airbnb question on November ballot
2. Butch Neel's testing of water usage at entrance
3. Written complaint format - post to website

X. 2023 Goals

1. Develop long-term plans for roads (obtain estimate from civil engineer) (completed)
 2. Identify what needs to be done with roads this year (short term) (completed)
 3. Identify drainage concerns
 4. Establish Parks & Recreation committee (completed)
 5. Continue with vacant lot clean-up
- (2021 and 2022 goals: Road repairs, vacant lot clean-up, signage [completed], future drainage concerns.)

XI. Motion to adjourn - 7:07 p.m.

- Jeff Jackson made motion; Brian McElgunn seconded; motion carried unanimously.