

CITY OF THE HIGHLANDS
REGULAR COUNCIL MEETING MINUTES

Monday, 6:00, December 16, 2024

Crazy Horse Sports Club, (lower level) 922 W. Crazy Horse Dr. 67502

MINUTES

I. Meeting called to order

A. Welcome

B. Pledge of Allegiance

C. Roll Call of the Council

Jeff Jackson, Mark Kerschen, Christie Gardner, Lyle Foss present, Kenny Nuss (absent)

D. AZC—Mo Penny

E. Guests: Eric Lutz, Sheriff's Office

II. Approval of the agenda as presented/amended – Motion by Jackson, second by Kerschen,
Motion Passed

III. Public Comment(s): State name and address. Please limit remarks to ≤ five minutes.

None

IV. Approval of draft minutes: Regular meeting, December 9, 2024 – Motion by Kerschen, second
by Gardner Motion Passed

V. Reports

A. Mayor

1. Exploring grant for Rural Revitalization. \$100K funds available. Individual grants
from \$1K to \$10K

B. Treasurer

1. Resolution to move funds from general fund to capital improvement line

Discussion in that Council wishes to allocate sufficient funds to the Capital Improvement
Fund to reduce General Fund to less than \$1000 for year end.

Motion by Foss, Seconded by Kerschen, Motion Passed

2. Refund from Ark Valley for \$27.35.

3. Payment to Todd Perry for electrical work at entrance. No Invoice received.

Reno County Property Tax bills on lots purchased from Hovious. Since done by
quit claim deed, these tax bills should be paid.

Invoices from Skyland Industrial for grapple rental for ARPA NW Project.

Motion by Kerschen to pay invoices presented, seconded by Foss. Motion
approved.

C. AZC

1. Winter road Maintenance – a number of bids received. Motion by Gardner to hire Powered by Me for snow removal and salting (if needed). Second by Kerschen. Motion approved.

VII. New Business

- A. Discussion regarding houses for sale, lots for sale/or vacant and Ordinance 2024-31.
No action
- B. Compensation for City Clerk shall be \$25/hour for Acting City Clerk. Motion by Gardner, seconded by Kerschen. Motion approved.
- C. Motion by Jackson to discontinue payroll services by Swindoll CPAs until full-time clerk is hired. Seconded by Kerschen. Motion approved.
- D. Number of signs at entrance. Plan is to move needed signs from two signs to other existing sign and eliminate the two reducing total from 4 to 2.
- E. November 2025 elections – discussed ideas for promotion of elections and candidates.

VIII. Unfinished Business

- A. ROW update
 - 1. Country Club Plaza ROW cleanup of Common Area
Jackson to draft letter to common area owners of Paganica Peaks #1 for approval.
- B. Violations/complaints
 - 1. Mailbox post at 1307 Dull Knife Drive
Posts need to be 15 inches off the edge of the street per Post Office.
 - 2. Removal of tree and water tank on Rick Wooley's property
Letter being sent to complete removal.
 - 3. Status of Chris Brown's violations
Siding sample is to be taken to Color By Design
- C. Status of NW exit project
Engineering firm will cost \$8500 to develop drainage and culvert plan. Motion to contract with CEP in Wichita by Kerschen, seconded by Foss. Motion approved.
- D. Hiring City Code and Ranson Financial to do new website and city codification per city attorneys suggestion. Motion by Jackson seconded by Kerschen. Motion approved.

X. As may arise

Trimming by Royer's for AVEC. Report that Royer's are leaving a significant amount of logs and/or trees after trimming under highlines.

X. Date for next City Council Meeting

- A. January 13, 2025

XI. Motion to Adjourn

Motion by Kerschen Seconded by Foss. Motion approved.

2024 Goals

- 1. Prepare a northwest exit
- 2. Initiate Monroe Street drainage in collaboration with township

3. Re-establish drainage to pond from Wovoka and Wildwood
4. Continue with ROW/drainage and lot maintenance work
5. Continue with road repairs

2023 Goals continued from 2022 Goals

1. Develop long-term plans for roads (obtain estimate from civil engineer)(completed)
2. Identify what needs to be done with roads this year (short term)(completed)
3. Identify drainage concerns
4. Establish Parks & Recreation volunteer group
(completed)
5. Continue with vacant lot clean-up

2021 goals: Road repairs, vacant lot clean-up, signage [completed], future drainage concerns.