

City of The Highlands
REGULAR COUNCIL MEETING
Thursday, 6:00 p.m., February 25, 2021
Zoom Meeting

<p>Call meeting to order: Mayor Carol Moore Welcome Roll Call:</p> <ul style="list-style-type: none"> • Council Members: Jennalee Boggs, Jeff Jackson, Brian McElgunn, Greig Sims. Butch Neal (not Present) • City Clerk: Cindy Dale • Council Appointments: Loren Frees (FEMA) Mo Penny (ARZC) 		
Agenda	Discussion	Action/Responsible person
II. Approval of Agenda		Motion to accept agenda made by Jeff Jackson and seconded by Greig Sims. Motion passed
III. Public Comments	No public members present	
IV. Approval of Minutes a. What is needed in minutes b. Format	Correct spelling of Mullhagen in minutes of February 11, 2021. Minutes of February 11, 2021 will be tabled until March 11, 2021	Motion was made by Jennalee Boggs that minutes of meetings be more in detail, council members say their name when motions and 2 nd of motions are made so minutes can be more accurate in Zoom meetings and Minutes of February 11, 2021 be tabled. Motion seconded by Jeff Jackson. Motion passed.
V. Reports A. Mayor	Mayor Carol Moore asked Vicki Nuss and her committee if they could repaint the Highlands Map at the entrance. She contacted Sign Source to look at this. Suzanne Sims will be assisting the committee.	

<p>B. Treasurer</p> <ol style="list-style-type: none"> 1. Finalize insurance quotes 2. Publishing 2020 budget, place on calendar for January 3. Monthly summary budget report – Quicken provides the option 	<p>Final quote for insurance is not completed. Mitch Cramer will present the final costs for insurance to council when complete.</p> <p>Actual funds balance for prior year to only be published once a year.</p> <p>City Clerk will go through bills to be paid and provide a detail expense/income report at the first meeting of each month. Do away with quarterly report on Calendar. Put back on Calendar that July is deadline to submit Budget Publication. Brian mentioned tax income has increased year to year all except the alcohol tax.</p>	
<p>C. AZRC</p> <ol style="list-style-type: none"> 1. Status of Signs 	<p>Mo Penny submitted information for review of street signs. The following signs were reviewed for purchase: Slow down sign on W. Snokomo to slow down curve sign No access signs where necessary Road traffic sign 18” x 18” blue background with white letters. “V” sign selected “No Parking” sign at corner of Snokomo and Crazy Horse Discussion of whether to have wood posts or metal. Mo said from the prices he got the metal were much more</p>	<p>Motion was made by Jennalee Boggs for Mo Penny to purchase signs and be reimbursed, seconded by Jeff Jackson. Motion passed.</p>

<p>2. Marking Lot Lines in Right of Way</p> <p>3. Permit application – Example of “other”</p> <p>D. FEMA</p>	<p>expensive. Brian said he has information about another product to look at for posts. Mo Penny was authorized to buy No Parking, Chevron sign, Arrow pointing to the left, slow at drop off.</p> <p>Jeff Jackson recommended that a committee be appointed to find the pin posts are located at the end of property lines.</p> <p>“Do I need a permit?” If it doesn’t add value to property a permit will not be required.</p> <p>New FEMA maps out but they do not affect The Highlands</p>	
<p>VI. Unfinished Business</p> <p>A. Lot maintenance ordinance – Ordinance 2021-23</p> <p>B. Clean up wood on golf course</p> <p>C. Community comments regarding Ordinance 2021-23</p> <p>D. Develop letter to lot owners (discuss</p>	<p>The publication will end in two weeks.</p> <p>Mr. Mullhagen should be back in a few weeks and Jeff Jackson will discuss that with him.</p> <p>Jeff Jackson has been monitoring the website and he reported that most of the comments have been positive.</p> <p>The City of The Highlands address is P.O. Box 2607, Hutchinson, KS 67504. Citizens committee will identify the lots that need the most attention and monitor improvements.</p>	

<p>mailing strategy) E. Goals 1. Road Repairs 2. Vacant lot clean up</p>		
<p>VII. New Business</p>	<p>Election: Jennalee Boggs, Jeff Jackson, Greig Sims and Mayor Carol Moore council seats are up for re-election. Filing deadline by June; election in November and start term January 2022.</p>	
<p>VIII. As may arise</p>	<p>Jeff Jackson said he has sold his tractor and will be unable to mow the right of away. He recommended that a new mower needs to be purchased or outsource mowing. Brian recommended be outsourced the mowing. This will be added to the Agenda for next meeting</p>	
<p>IX. Motion to adjourn</p>	<p>Motion made by Jennalee Boggs and seconded by Jeff Jackson. Adjourned at 7:24 p.m.</p>	