City of The Highlands

REGULAR COUNCIL MEETING Thursday, 6:00 p.m., June 11, 2020 Nickerson Community Building

Call meeting to order:

• Welcome

• Roll Call: Present: Jeff Jackson, Butch Neel, Grieg Simms, Carol Moore, Nancy McConnell city clerk, Guests: Ron Vincent, Gary Canfield, and Mitch Cramer.

Absent: Jennalee Boggs and Brian McElgunn

Agenda	Discussion	Action/Responsible person
I. Approval of the	Agenda was approved.	Motion was made by Greig Sims to approve the
agenda as presented		agenda and seconded by Butch Neel. Motion
		passed 3-0.
II. Public Comment	Ron Vincent is running for County Commission and	Mayor Moore thanked Ron for coming to our
A. Ron Vincent	introduced himself to council and discussed his desire to	council meeting.
Candidate for County	lower taxes, remove excessive restrictions for companies to	
Commission	do business and transparency. No questions from city	
	council.	
III. Approval of	Correction to the minutes by Butch Neel on mowing to	Motion was made to approve minutes with
minutes (May 28,	ditches and entry way to as needed.	correction made by Butch Neel and seconded by
2020)		Jeff Jackson. Motion passed 3-0.
IV. Reports		
A. Mayor	Announcement	The extra City of Highlands directories have
		been delivered to the city clerk. Anyone
		wanting to purchase a directory will need to
		contact Nancy McConnell, city clerk. The cost
		is \$3.80 each.
B. Treasurer	In Brian McElgunn absence Jeff Jackson reported there are	
	no records of 2018 financials. 2019 information is	
	available. All records have been sent to accountants for	

	2020 budget. We also need to be planning the new budget because of state mandated deadlines.	
C. AZRC	BZA Committee –update	
	Mitch Cramer, Chad Wilson and Carleen Gover have volunteered for BZA committee. Chad and Mitch are confirmed volunteers.	Mayor Moore will contact Carleen Gover to confirm.
	2. Road repair bidding update	
	In Mo Penny's absence Jeff Jackson reported two bids were received for road repairs. Powered by Me and APAC. The bid for 3 inch patch from Powered by Me was at \$24,923.60 and APAC \$36,400. Approval will be discussed at next city council meeting June 25, 2020. Jeff will request firm bids for all improvements. He recommended we approve these road improvements as soon as possible to get scheduled on job calendars which may take a while.	
	Jeff Jackson also recommended we brush/sweep all roads prior to patching to remove dirt and weeds from roads spending no more than \$2000.	A motion was made to approve by Greig Sims and seconded by Butch Neel. Motion passed 3-0.
V. Insurance Update/Explanations	Recommendation for insurance policy	
by Mitch Cramer	Mitch Cramer recommended workers compensation coverage for employee coverage at \$356 annually.	A motion was made to approve workers compensation coverage by Jeff Jackson and seconded by Greig Sims. Motion passed 3-0.
	Mitch also discussed adding \$1 million umbrella to standing general liability coverage for \$1000 per year. This was tabled until possibly we have more needs for	, and a second s

	additional liability coverage.	
	Volunteers are covered under general liability policy.	
VI. Unfinished		
Business		
A. Report on Mowing	Volunteers Butch Neel and Mo Penny are mowing entry way and ditches as needed.	
B. Report on Purchase of trailer	Tabled until further notice.	
C. Status of Ordinances 2020-12, 13, 14,16,17	Final Ordinances 2020-13, 14, and 16 will be posted on website since attorney has signed and approved. Ordinance 2020-17 approved summary for news paper posting ready and then the ordinance will be posted to website.	
D. Status of Charter Ordinance 07	Mayor Moore is still waiting on John Goodyear to advise on verbiage.	
VII. New Business	Draft ordinance of Property Maintenance discussed	Tabled until June 25, 2020, city council meeting.
	2. Right Away Ordinance draft for next meeting.	Jeff Jackson to work on draft ordinance.
	3. Fireworks ordinance draft for 4 th of July	Carol Moore to work on draft ordinance and write a resolution to present at the next council meeting to provide approval for this July 2020 activities
VIII.	Motion made by Jeff Jackson Seconded Butch Neel	
	Passed 3-0	
	Adjourned at 7:55 pm	