

City of The Highlands
REGULAR COUNCIL MEETING
Thursday, 6:00 p.m., January 28, 2021
Zoom Meeting

Call meeting to order: Mayor Carol Moore Welcome Roll Call: <ul style="list-style-type: none"> • Council Members: Jennalee Boggs, Jeff Jackson, Brian McElgunn, Greig Sims, Butch Neal • City Clerk: Cindy Dale • Council Appointments: Loren Frees (FEMA), Mo Penny (ARZC) • Guest(s): Mitch Cramer 		
Agenda	Discussion	Action/Responsible person
II. Approval of Agenda	Carol added to item VII under new business, B. Goals	Motion to accept amended agenda made by Jennalee Boggs and seconded by Greig Sims. Motion passed.
III. Public Comments	No public members present	
IV. Approval of Minutes a. January 14, 2021		Motion to accept minutes by Butch Neal and seconded by Jennalee. Motion passed.
V. Reports A. Mayor B. Treasurer 1. Invoices received/paid	Mr. Saling called Carol to report that the tree would be removed by the end of the month (January). \$2,062.80 was received from the State Treasurer for January 2021 Highway taxes, \$386 was received from Sales Tax	

<p>2. Mitch Cramer (insurance)</p> <p>C. AZRC</p> <p>D. FEMA</p>	<p>Paid Provalue Insurance \$2,464 for 1/29/21 to 1/28/22. An additional \$41 was included for the insurance of flagpole.</p> <p>Insurance for 1/29/21 to 1/28/22 will be renewed for a total premium of \$2,423.00 which will include the new entrance sign, flagpole and light, an increase of \$129.53.</p> <p>At next council meeting an Umbrella Policy will be discussed with an additional cost presented by Mitch Cramer.</p> <p>Mo Penny discussed placement of No Parking Signs and wording of sign once the council approved.</p> <p>No report at this time</p>	<p>Mitch Cramer will provide an insurance certificate of line items</p> <p>Jennalee Boggs motioned and seconded by Butch Neal for Mitch Cramer to provide a quote for an Umbrella Insurance Policy at next meeting. Motion carried.</p>
<p>VI. Unfinished Business</p> <p>A. Update 2021 Calendar</p> <p>B. Resolution No. 2021-0064 number corrected</p> <p>C. Resolution No. 2021-0065</p>	<p>City Budget Proposal discussion occurs at the the first meeting of February and finalized the second meeting in February. Discussion of goals for the year should coincide with the first meeting.</p> <p>Check on status flagpole task force volunteers occurs in May.</p> <p>Corrected the Resolution number of 2021-0064 for change of the official newspaper.</p>	<p>Jeff Jackson motion that “Adopt Resolution 2021-0065 hiring Swindoll, Janzen, Hawk &</p>

<p>Agreement with Swindol, Janzen, Hawk & Loyd, LLC</p> <p>D. Ordinance No. 2020-21 additional of statement related to ROW</p> <p>E. Lot maintenance ordinance – Ordinance 2021-23</p> <p>F. Develop letter to owners draft by Jennalee</p>	<p>Accounting firm prefers an Engagement Letter initiated by them because of annual changes in costs and state regulations.</p> <p>Section 1.1 Stopping, Standing or Parking Prohibited in Specified Places has been revised and posted on website for 4 weeks.</p> <p>Define definition of unmaintained vegetation.</p> <p>Revise letter and ordinance by next Wednesday, February 12, 2021. Sending all letters certified.</p>	<p>Loyd, LLC by Removing Exhibit “A” Engagement Letter and makes sure the verbiage “continues in perpetuity until terminated or revoked by either party is added.” Jennalee seconded. Motion carried.</p> <p>Send revisions to Jeff so he can incorporate suggestions and bring ordinance for approval. Bring proposed letter and ordinance to next council meeting.</p>
<p>VII. New Business</p> <p>A. Signs – signage and placement</p>	<p>Mo Penny and Butch need locations of “No Parking Signs”. Look into getting curve signs and reduce speed signs.</p>	
<p>VIII. As may arise</p>	<p>Discussion of a citywide cleanup time in spring. The city would pay for the cost of dumpsters .</p>	<p>Add to calendar for May</p> <p>Carol will visit with Vickie Nuss</p>

	<p>Check if anyone would volunteer to repaint the map in the entrance.</p> <p>Park and Recreation Funds – Talk to Mr. Mollhagen about partnering with the swimming pool.</p>	<p>Jeff volunteered to have a preliminary discussion.</p>
<p>IX. Motion to adjourn</p>	<p>Motion made by Jeff Jackson and seconded by Brian McElgunn.</p> <p>Adjourned at 7:56 p.m.</p>	