

City of The Highlands
REGULAR COUNCIL MEETING
Thursday, 6:00 p.m., June 10, 2021
Nickerson City Hall, 15 N. Nickerson St., Nickerson, KS 67502

Social Distancing and hand sanitizing are required, masks are strongly encouraged.

I. Meeting Called to Order

- Welcome by Mayor Carol Moore
- Pledge of Allegiance
- Roll Call of Council Members by the City Clerk:
 - Council Members Present: Jennalee, Boggs Brian McElgunn, Jeff Jackson, and Greig Sims
 - Not present: Butch Neel
 - City Clerk: Cindy Dale
 - Council Appointees: Mo Penny (AZC) not present; Loren Frees (FEMA) not present
 - Guests: Alex Macleod

II. Approval of the Agenda as presented.

- **Jeff Jackson motioned to approve Agenda as presented, seconded by Brian McElgunn. Motion approved.**

III. Public Comment(s): No comments

IV. Approval of minutes: May 27, 2021

- **Motion to Accept minutes of May 27, 2021 by Jennalee Boggs seconded by Greig Sims after deleted items re-inserted. Motion passed.**

Per the “The City Official Manual” provided by Kansas League of Municipalities Conducting Business page 2-14:

THE BUSINESS TRANSACTED. A city speaks through its records, especially through the records of the proceedings of the council or commission. The statutes make no provision for destroying records. Although many, and even most actions taken have no permanent value, there are actions that may be referred to after many years have passed. Generally speaking, the records should consist of what took place and nothing else. Speeches and discussions should not be recorded, except as the council or commission may order "for the record." Full texts of communications, reports, etc., should not be included, except in unusual cases where the council or commission instructs the clerk to include them. Any motion to recess into executive session must be included in its entirety in the minutes.

- **Jeff Jackson made a motion that all business transacted follow the procedure as set forth in “The City Official Manual”, seconded by Brian McElgunn. Motion approved**

V. Reports

A. Mayor

1. Hutchinson Rec Bike Ride: Bob Updegraff said that the bikers really enjoyed their rest stop at The City of The Highlands entrance. Volunteers from The Highlands Welcoming committee prepared and handed out cookies.
2. Update on City Directory: The directory has been paid for through selling advertising.
3. Update of landscaping at entrance:
 - City of The Highlands will use their sales tax exemption for the work at the entrance.
 - The underground sprinkler is being watered manually with a hose because a line is broken. Status of that will be clarified.

B. Treasurer

1. Brian McElgunn reviewed the Treasurer's Report for May 2021 (attached to these minutes).
 - Deposits for month of May: \$6,440.66
 - Withdraws for month of May: \$2,097.45
 - Balance of Checking account through May 31, 2021: \$121,536.55
 - Money Market fund: \$30,679.68 plus \$14.33 interest = \$30,64.01
 - Equipment Fund CD: \$15,592.96
 2. Brenda Kowitz, Reno Co. Treasurer, called to let us know we have a new tax revenue of City-County Highway of \$356.19. It is a tax we have not received before.
- Greig Sims made a motion that the last four years of Reno County Tax Levies and The City of The Highlands Tax Levies be posted on City website, seconded by Jeenalee Boggs. Motion approved

C. AZC

1. Mowing bid
 - Council had approved at past meeting that Dixon Lawn Care will be approved to do one mowing the week of before July 4.
- **Jeff Jackson made a motion to hire Dixon Lawn Care for to spray ground sterilant for \$500, seconded by Brian McElgunn. Motion passed.**
2. Missing sign on Par Three, etal
 - An inventory needs to be taken to see what street signs are missing.
 3. The right of ways needs to be reclaimed and clean sight lines at corner of street.
 - Mayor Carol Moore and Councilman Brian McElgunn volunteered to drive the City and note the corners and overgrown areas that need to be cleaned up by the city.

D. What is the status of road repairs?

1. The balance of Phase III was to repair 100 ridges on Snokomo. Powered by Me was due to start that portion of work June 15 or 16.
2. Powered by Me will not be retained to do any more of the paving work until they finish the work that was started, and further phases will be put out to bid from other paving companies.

VI. Unfinished Business

A. Status of lot clean up including city property

1. Robinson's, Poulain's and Jackson's lots have been cleaned up as of this date.

B. Signage placement and violation enforcement

1. Signs are all put in place except the chevrons. Should there be signs on Paganica Pass?
2. Violation enforcement needs more in-depth discussion on parking, etal.

C. Status of Ordinance No. 2021-24

1. We have not received any comments on Ordinance 2021-24 of changing Council meeting days to Monday rather than Thursdays. It is time to write the summary and put ad in paper to publish in The Hutchinson News.

- **Jeff Jackson made a motion that adopt Ordinance 2021-24 to ~~and~~ change the meeting days from Thursday to Monday beginning on July 12, seconded by Greig Sims. Motion approved.**

VII. New Business

A. Council meeting decorum

1. For/Against voting in minutes
 - Mayor contacted League of Municipalities for an opinion, and they have not responded to her inquiry at the time of this meeting.
 - The Mayor asked that all council members receive a copy of "The City Officials Manual"
2. Budget development
 - Jeff Jackson and Brian McElgunn are working on yearly budget.
3. Future of city roads

VIII. As may arise

IX. 2021 Goals: Road repairs, vacant lot clean-up, signage, future drainage concerns

X. Motion to adjourn

- **Motion made by Jennalee Boggs and seconded by Greig Sims. Motion passed. Adjourned at 7:37 p.m.**