

CITY OF THE HIGHLANDS

Tuesday, March 3, 2020

Minutes for the Workshop

Held at: Hutchinson Public Library

Room #2

Hutchinson, KS

Time: 09:00 AM – 12:00PM

INFORMAL WORKSHOP FORMAT

Goal and Purpose:

This workshop is for the Council members to engage in general discussion on topics list below. **No formal action will be taken during this meeting.**

Opening:

1. **Mayor** – The mayor welcomed all those in attendance.
2. **Introductions** - City Council members present: Mayor Moore, Council Members Teel and Boggs. Council Member Neel was unable to attend.
City of the Highlands residents in attendance: Harley Teel, Mo Penny, Karen Zimmerman, Donna and Alvin Zwick.

Discussion Topics:

1. **Discuss process for selecting council members**

To get discussion started:

- a. **Is there an application form?** A sample Application Form was reviewed and discussed. A copy will be emailed to all council members for further review. It will be presented and voted on at the March 12, 2020 Council Meeting.
- b. **Will the citizens have input/vote?** In case of one or more vacancies, the replacement council members will be appointed. Procedures for filling vacancies for the City of the Highlands were discussed. The sample policy will be revised and presented for approval at the next council meeting on March 12, 2020.
- c. **If/How will the website be utilized?** Council Member vacancies have been announced on the city's website and at the council meeting on February 27, 2020. In addition a sign was posted near the entrance on Crazy Horse Rd. on February 15, 2020..

- d. Other options** – Those who have contacted Mayor Moore with an interest in the city council vacancies will be given applications to complete. Following that it is the intent of the City of the Highlands Council to hold a public forum to interview and screen the candidates. Possible interview questions to be used at the public forum will also be made available to all applicants.
- 2. Discuss interview questions if used.** Several sets of possible interview questions were discussed.
- 3. Structure of the council—council president, secretary, do we have anyone interested in the Clerk position?** Council Member Jennalee Boggs offered to take minutes of the council meetings and workshops until which time a City Clerk is in place. It was also suggested that filling other positions/committees should wait until all the council seats are filled.
- 4. AZRC status** – Mo Penny has volunteered to fill this position formerly held by Robert Bowman. Approval will be voted on at the March 12, 2020 council meeting.
- a. Updates for council –Graber/Dankert/Mount requests.** No updates on this as Butch Neel was unable to attend the workshop.
- b. Lot consolidation** – A second opinion is being sought on the legalities to ensure the resolution is a viable/accurate one.
- 5. Priorities, ranking** – Issues that the Council wants to continue to work on:
- Land Use (includes animal ordinance)
 - Memorandum of Understanding with Reno County Health Dept.
 - Animal control
 - Street Repair
 - Ordinance 2019-12: Residents will be encouraged to read the Ordinance dealing with zoning which can be found on the city's website [thehighlandsgov.net] . If concerns and/or clarification is still needed, council members may be contacted.

End of Meeting - Meeting adjourned