

**City of The Highlands**  
**REGULAR COUNCIL MEETING**  
**Monday, 6:00 p.m., May 23, 2022**  
**Crazy Horse Sports Club, 922 W. Crazy Horse Dr., Hutchinson, KS 67502**  
**This meeting is being recorded.**

**I. Meeting Called to Order**

- A. Welcome by Mayor Carol Moore
- B. Pledge of Allegiance
- C. Roll Call by the City Clerk:
  - Council Members Present: Butch Neel, Jeff Jackson, Kenny Nuss and Brian McElgunn.
  - Absent Council Members: Mark Kerschen
  - City Clerk: Cindy Dale
  - FEMA: Loren Frees
  - Guests: Zane Jackson, Joey Dean, Debbie Foss, Lyle Foss, Chris Brown

**II. Approval of the Agenda as presented.**

- **Jeff Jackson motioned to approve Agenda as presented, seconded by Butch Neel. Motion passed.**

**III. Public Comments (State your name and address. Please limit remarks to less than five minutes.)**

**IV. Approval of Minutes: May 9, 2022, Regular Meeting**

- **Approval of Minutes of May 9, 2022, Regular Meeting, Jeff Jackson motioned to approve minutes, Butch Neel seconded. Motion approved.**

**V. Reports**

A. Mayor:

- 1. Mayor Carol Moore and Jeff Jackson met with our attorney, Stan Juhnke, this morning because we got directives from the League of Municipalities about assigning fines and work clean-up to the tax rolls because our County Clerk needs a State Statue. The League said we needed to discuss this with our attorney.

B. Treasurer –

- 1. Paid Kenny Nuss \$289.46 for printing maps
- **Jeff Jackson motioned to pay Kenny Nuss \$289.46 for maps, seconded by Butch Neel. Motion passed.**
- 2. American Rescue 2<sup>nd</sup> disbursement will occur in July. We have until 2024 to decide how to spend these funds. Brian will ask for clarifications on funds for business, fiber optics, see if buying property for park qualifications, lighting and electrical. If park funds used to buy playground equipment, what would the liability for the City.
- 3. Budget will be sent to us from the County and new estimated 2023 budget must be submitted in August.
- 4. DUNS number is no longer needed for American Rescue, but the city now needs a SAMS #.

C. AZC Report

1. Chris Brown permit for primary structure and paid \$500.

➤ **Butch Neel made a motion to approve Chris Brown’s building permit and \$500 fee, seconded by Kenny Nuss, motion passed. Jeff Jackson abstained.**

2. The city would like to purchase 12 reflector cones for \$203. These cones will be available to the citizens when they have temporary roll offs, large gatherings, or temporary parking.

➤ **Jeff Jackson motioned to purchase the cones; Butch Neel seconded. Motion passed.**

3. We received an inquiry regarding solar panel—does the city allow? The council determined we need to do some research before we can decide.

**VI. New Business**

- A. Meeting with Stan Juhnke already discussed.

**VII. Unfinished Business**

A. June 10<sup>th</sup> City fire information meeting

1. Carol has ordered 16 dozen cupcakes ½ vanilla and ½ chocolate for \$296. Mark Kerschen will serve Hot dogs also. Invitations have been sent to Chief Beer, state represents, county officials, Steve Adams from Kansas Wildlife. We will start serving at 5:30 P.M. and program will start at 6:00 p.m.
2. Cindy will have Wayne’s Printing print 200 of handouts
3. Cindy will have Wayne’s Printing print 100 writing pads
4. Kenny Nuss will have door hangers printed and distribute them in the city.
5. Butch will put a sign up at the entrance for June 10<sup>th</sup>

B. Participation in Reno County 150<sup>th</sup> celebration: Mike Ables called Carol and asked about what we are going to do as a city. Possibly hand out maps and flyers. Brian will talk to Jess with Crazy Horse on their participation.

C. City Calendar

1. June 4<sup>th</sup> will be city clean-up day. A roll off will be set at the fire station’s parking lot. There will be a sign at the entrance for that.
2. Review status of the flag taskforce (update by Kenny Nuss): The taskforce includes Kenny Nuss, Alex Macleod, Larry Young, Jeremy Ehart, Craig Walle, and Randy Miller. The state contacts the taskforce if the flag needs to go to half-staff. The letter from the council recognizing the work of the Flag Taskforce was much appreciated. A new flag will be flown starting Memorial Weekend. Chris Brown mowed the front entrance.

D. Drainage concerns (2022 Goal #3) Butch will have conversation with Reno County. Butch talked to the county and township and they both backhoe out each end of the culvert and run water through it. The issue is finding all the culverts. Jeff thought that in some places the culverts are buried under vegetation. Brian will get with Kenny and Jeff and they will go around the city to look for culverts and root system underneath our roads.

E. Revisions to Ordinance 2020-21, section 1, Standard Traffic Ordinance. There are that contractors have limited options for parking equipment, or roll-offs are used for cleanup, or when family is visiting that parking space is limited. The city has purchased reflective cones that can be used for these temporary situations for parking to occur in the ROW. Residents must request the use of

these cones in advance from a council member. Ordinance 2020-21 will be replaced by 2022-28 and posted on the website for citizen review and comment for four weeks.

➤ **Jeff Jackson made a motion to change Ordinance 2020-21, seconded by Brian McElgunn. Motion passed.**

F. Revisions to Ordinance 2020-13 Clarifying the AZC responsibilities. Ordinance 2020-13 will be replaced by Ordinance 2022-27 and will be posted on the website for citizen review and comment for four weeks.

➤ **Jeff Jackson made a motion to allow those changes to Ordinance 2020-13, seconded by Brian McElgunn. Motion passed.**

G. Progress report on lot clean-up for Phase I and II and violations/fines (2022 Goal #5). Three people have been sent notification of a fine.

H. Status of ROW clean-up

**VIII. As may arise**

**IX. Date of next City Council Meeting**

A. Next meeting is scheduled for Monday, June 13, 2022 @ 6:00 p.m. at Crazy Horse Clubhouse.

B. On next meeting Agenda review what worked in education gathering.

C. Follow up from Stan Juhnke

**X. Motion to adjourn**

➤ **Brian McElgunn motioned to adjourn, seconded by Jeff Jackson. Motion pass. Adjourned at 6:59 p.m.**