

**City of The Highlands**  
**REGULAR COUNCIL MEETING**  
**Monday, 6:00 p.m., August 9, 2021**  
**Nickerson City Hall, 15 N. Nickerson St., Nickerson, KS 67502**

**Social Distancing and hand sanitizing are required, masks are strongly encouraged.**

**I. Meeting Called to Order**

- Welcome by Mayor Carol Moore
- Roll Call of Council Members by the City Clerk:
  - Council Members Present: Jennalee Boggs, Butch Neel, Jeff Jackson, Brian McElgunn, and Greig Sims.
  - City Clerk: Cindy Dale
  - Council Appointees: Mo Penny (AZC) present

**II. Approval of the Agenda as presented.**

- **Jeff Jackson motioned to approve Agenda as presented, seconded by Greig Sims. Motion approved.**

**III. Public Comments: No comments**

**IV. Approval of minutes: July 26, 2021**

- **Motion to Accept minutes of July 26, 2021, by Jeff Jackson, seconded by Greig Sims. Motion passed.**

**V. Reports**

**A. Mayor**

1. The City has been paid \$23,817.94 from the American Rescue Plan. As of this date it is unclear how the funds can be used.
2. Donna Patton, Reno Co. Clerk, has invited us to a meeting with all the city clerks in the county. Mayor Moore, Councilman McElgunn and City Clerk Cindy Dale will plan to attend.

**B. Treasurer**

1. Treasurer's report for July 2021 was presented along with a breakdown of fund allocation.

**C. AZC report**

1. Bid for cutting back trees in right of way to backside of ditch
  - Krehbiel bid: \$112,000
  - Royer bid: \$65,732 including cleaning the right of way
2. Road repairs on Phase 3 – PBM was paid for Phase 3 seams \$15,000.
3. Status of proposed Phase 1 of 2021: PBM will be on site completing Phase 1. If APAC runs out of asphalt, PBM will have to get asphalt from a source in Wichita that will charge \$250 per trip.
4. Street signs

- 22 signs are needed, with four new posts. Posts will cost \$60 per post.
  - The signs will run from \$40-\$60 per sign depending upon number of letters in sign.
5. City Lot clearing: Jeff Jackson has removed cedar trees and he will submit bill for roll offs to remove brush and debris.
  6. Placement/installation of culvert on Seneca Dr. a culvert needs replaced. The cost of the culvert itself will cost approximately \$1,450 and \$2,500 for labor. Volunteers will do the demolition of old culvert and then have PBM cut out, place culvert, and do fill.

**VI. Unfinished Business**

- A. Charter Ordinance No 8 will be placed on website to be reviewed for 4 weeks.

**VII. New Business**

- A. City Calendar as submitted by Jennalee Boggs.
- B. Right of Way vs Easement discussion.
  - Easement is for utilities
  - There was much discussion regarding the definition of a Right of Way. It was decided that for clarity of discussion in determining the City’s responsibility for mowing, the mowing Right of Way would be considered from the edge of the road to the far side of the ditch.
  - Setbacks are measured from the property line and are determined by the recorded plat map and would not be included in a Right of Way. Setbacks are for building structures only. (Ordinance 2020-18, page 9)
- C. Water survey will be sent out to residents by Reno County.
- D. Use of licensed or unlicensed plumbers may be used in Reno Co. Liability insurance is required to do work in The Highlands.
- E. For an additional \$2 per month per website subscription, we will increase the number of emails the city may send from 5 to 20 per month.
- F. City Facebook will be administrated by Jane Easter and Cindy Dale.
- G. Book – First 50 years of our city. If possible, it will be posted on website.
- H. Community gathering: Pick a date for gathering at next meeting.
  1. Council discussed some options for a social gathering for the citizens of City of The Highlands, date to be determined

**VIII. As may arise (no additions)**

- A. Greig Sims stated that he received a certified letter from the Church of Medora asking him to complete a survey regarding his political views.

**IX. 2021 Goals: Road repairs, vacant lot clean-up, signage, future drainage concerns**

**X. Motion to adjourn**

- **Motion made by Jennalee Boggs and seconded by Jeff Jackson. Motion passed. Adjourned at 7:44 p.m.**