

City of The Highlands
REGULAR COUNCIL MEETING
Thursday, 6:00 p.m., December 10, 2020
Nickerson City Hall
ATTENDANCE IS LIMITED TO 10 INDIVIDUALS
Must Maintain Social Distancing or Wear a Mask

Call meeting to order: <ul style="list-style-type: none"> • Welcome • Pledge of Allegiance • Roll Call: Present: Jennalee Boggs, Jeff Jackson, Brian McElgunn, Greig Sims, Carol Moore, Loren Frees, • Absent: Butch Neel, Nancy McConnell, Mo Penny • Guest: Mitch Cramer 		
Agenda	Discussion	Action/Responsible person
II. Approval of Agenda		Motion to accept made by Greig Sims and seconded by Brian McElgunn. Motion passed.
III. Public Comments	None	
IV. Approval of Minutes a. Nov. 12, 2020		Motion to approve minutes passed.
V. Reports A. Mayor B. Treasurer 1. Finance status 2. Invoices received/paid	<p>Dan Mount, who lived at 10140 E. Snokomo Rd, has died. The painting of his shed to bring into compliance with city ordinances was never completed.</p> <p>Cash balance at First national: \$77,126.81 Cash balance at Heartland: \$30,000 Deposits: \$2,198.75/State tax receipts \$793.12/Alcohol tax receipts</p> <p>Lyle Foss was paid \$7,438.21 for materials for the new sign. This came from the Sign Donation account. Any remaining donations will be used on sign maintenance.</p>	Suggestion: When the house goes up for sale, realtor needs to be contacted to alert potential buyers of the ordinance requirement.

<p>3. Addendum to current insurance policy for entrance sign – Mitch Cramer</p> <p>C. AZRC</p> <p>1. Permit approvals</p> <p>a) Clark remodel (1403 Dull Knife)</p> <p>b) Barta secondary structure (721 Crazy Horse)</p> <p>2. Status of road repairs</p> <p>3. Questions regarding road repair warranty and detour signs for road repairs</p> <p>D. FEMA</p>	<p>Cash in the amount of \$500 was received from Jim Barta as a donation for the Sign Fund.</p> <p>Discussed the need for insurance on the lights, flag pole, and sign. Insure for the value of \$27,000.</p> <p>The road repair near the Bowman residence has been redone.</p> <p>Suggestion: On future road construction, signs showing detours need to be used to direct traffic.</p> <p>Loren Frees attended several days of FEMA workshops and has become certified as the FEMA official for The City of the Highlands.</p>	<p>Mitch Cramer will get a quote to the council by the January 14, 2021 council meeting.</p> <p>Motion to approve these permits was made by Jeff Jackson and seconded by Jennalee Boggs. Motion passed.</p> <p>Brian will meet with Mo Penny to clarify the final payments due on the invoices from PBM.</p> <p>Mo Penny shall coordinate with PBM to ensure this gets done.</p>
<p>VI. Unfinished Business</p> <p>A. Follow-up on Nov.</p>		

<p>12 meeting</p> <p>1. Review of draft letter to owners for lot cleanup/review of ordinance.</p> <p>2. Contingency plan for meetings due to COVID</p> <p>3. Follow-up on comments coming in via website or direct contact</p> <p>4. 2021 Calendar</p> <p>B. Discussion of IdeaTek equipment on the water tower</p> <p>1. Require a permit?</p> <p>C. Discussion of entrance sign and article in <i>The News</i></p> <p>D. Official newspaper for publishing</p>	<p>The mayor was notified of the concern of the large (mostly dead) tree on the southeast corner of the entrance to our city. It is on property owned by George Saling, 1615 Avenue Y, Geneso, KS 67444.</p> <p>Discussed an Addendum to Ordinance 2020-19 that gives detailed explanation of Lot Maintenance before contacting lot owners of the need to clean up their properties.</p> <p>Discussed the option of using ZOOM to conduct meetings if necessary.</p> <p>Recent emails were discussed. The Council remains firm on their responses.</p> <p>Discussed creating an annual calendar with time line of necessary deadlines for the City.</p> <p>The council will take no action at this time as the county owns the water tower. It is the council's recommendation that citizens of The City of the Highlands support John Mollhagen's internet company.</p> <p>Appreciation was expressed for the recent article in the Hutchinson News about the City's new sign.</p> <p>A motion was made by Brian McElgunn to change the City's official newspaper for publishing to The Hutchinson News. Motion seconded by Jeff Jackson.</p>	<p>The mayor will send George a certified letter asking for the removal of the tree.</p> <p>Jeff Jackson will draft such an Addendum and present at the January 14, 2021 meeting. In addition Mayor Moore will contact John Goodyear about whose responsibility it is to clean Right of Way areas on properties.</p> <p>Jennalee recorded suggestions and will put a draft calendar together for the January meeting.</p> <p>Jenanlee Boggs will draft a new Resolution for this and present it at the January meeting. Old Resolution is No. 2018-001.</p>
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<p>VII. New Business</p> <p>A. Christmas lights at the entrance</p> <p>B. City Clerk position</p> <p>C. Announcement on website, no council meeting on Dec. 24.</p> <p>D. Next meeting will be January 14, 2021</p>	<p>The City owns lights for the large tree in the entrance. After discussion, it was decided to not put up lights this year as it is already the middle of December.</p> <p>Nancy McConnell has resigned her position as City Clerk effective December 31, 2020.</p> <p>Notice of the City Clerk position will be put on the city website with applications due December 31, 2020, so that the position can be filled by the January 14, 2021 meeting.</p>	<p>Jennalee will add putting up Christmas lights to the month of November for the annual calendar.</p> <p>Motion by Jennalee Boggs to accept Nancy's resignation was seconded by Jeff Jackson.</p> <p>Jeff Jackson made a motion to authorize Mayor Carol Moore to fill the City Clerk position by January 1, 2021, based on candidate applications. Seconded by Greig Sims. Motion passed.</p> <p>Notice that The City of the Highland's next meeting on January 14, 2021, will be put on the website.</p>
<p>VIII. As may arise</p>	<p>Discussion of previous suggestions of purchasing a laptop computer, printer and scanner for use by the City Clerk continued with the following recommendation.</p> <p>Since the City has a Traffic Law Ordinance, the council needs to acquire/design a ticket ledger and designate who will write/deliver the tickets.</p>	<p>Motion to purchase office supplies (computer, printer, etc.) made by Brian McElgunn and seconded by Greig Sims. Motion passed. Jeff Jackson has been designated to make the purchases.</p> <p>This item will be added to the agenda for the January 14, 2021 meeting.</p>
<p>IX. Motion to adjourn</p>	<p>Motion made by Jeff Jackson. Seconded by Greig Sims. Adjourned at 7:55 p.m.</p>	