

# CITY OF THE HIGHLANDS

## REGULAR COUNCIL MEETING

Monday, 6:00, October 10, 2022

Crazy Horse Sports Club, 922 W. Crazy Horse Dr. 67502

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### Minutes

#### I. Meeting called to order

- A. Welcome
- B. Pledge of Allegiance
- C. Roll Call of the Council by acting city clerk, Jennalee Boggs  
Present: Jeff Jackson, Brian McElgunn, Mark Kerschen, Butch Neel, Kenny Nuss  
ARZ: Mo Penny  
Guests: Vickie Nuss, Alex MacLeod

#### II. Approval of the agenda as presented

- Butch Neel motioned to approve the agenda. Mark Kerschen seconded the motion. Motion passed.

#### III. Public Comment(s) None

#### IV. Approval of minutes: September 12, 2022, Regular meeting

- Jeff Jackson moved to approve the minutes with a spelling correction. It was seconded by Mark Kerschen.

#### V. Reports

##### A. Mayor

Carol Moore introduced and welcomed Bonnie Swenson, the newly hired city clerk. Bonnie shared a little about her background: where she grew up, education, community involvement, and work experiences.

##### B. Treasurer's Report

General Fund beginning balance: 9/1/2022	\$105,422.72
Deposits/Receipts total	14,481.94
Disbursements total	(27,854.99)
Transfer Alcohol Tax to Park and Recreation Fund	621.36
Total balance 9/30/2022 in General Fund	91,428.31

Capital Improvement Fund	80,793.12
Equipment Fund	25,604.73
Parks and Recreation Fund	6,118.70
American Rescue Fund	47,919.28
Total Unencumbered Cash	251,864.14

##### 1. Invoices

Butch Neel submitted a bill from Lowe's (Posts): \$63.54

Carol Moore submitted a bill for miscellaneous office supplies, 150 year celebration expenses: \$89.49

Power By Me (road work): \$ 21,258.25

- Kenny Nuss moved to approve payment. Seconded by Butch Neel. Approved.

2. Purchase of office equipment  
Jeff Jackson recommended the City of The Highlands purchase its own laptop computer, mouse, Quicken and Microsoft programs and licenses for approximately \$650.
  - Butch Neel made the motion to make the purchase, and Kenny Nuss seconded the motion.  
Motion passed.

C. AZC report

1. PBM will finish repairing Country Club Dr. this week.
2. The Council authorized Mo Penny to have PBM continue road work as long as APAC is open. The next area suggested for work is the west end of Crazy Horse and work east from Snokomo on Crazy Horse.
3. After discussion of existing ordinances, it was noted that secondary structures are not habitable residences.
4. Mo Penny has been in conversation with Jon Mollhagen in regards to a northwest exit to the city. Further discussion on an improved exit has been tabled until Jon's return from Brazil.

D. Parks and Recreation Committee

Vickie Nuss reported on the committee's last meeting. Several trees have been designated for removal. A quote for removal will be obtained and brought back to the council for approval. Additional plans for lot cleanup and maintenance were identified. A park gazebo and picnic shelter are also being investigated as well as possible grants for development of the park. Concern related to the sprinkler heads on the grass in front of the sign needs to be checked. Butch Neel will contact Chris Brown regarding the watering issue. Brian McElgunn will check with a tree expert about the brown spot on the blue spruce on the island in the entrance.

- E. The Welcome Committee has updated the new Highlands residents list. A new neighbors' party has been organized for October 27 for 11 new residents. 25 current residents have been included. More new welcome bags are being put together and items are being solicited for that. The process has started for a new directory to be published in 2023.

**VI. New Business**

- A. Jeff Jackson will put Charter Ordinance No. 09 Issuing a Bond to finance road overlay on the city website for public comment.

**VII. Unfinished Business**

- A. ROW committee report  
Kenny Nuss has met/contacted 47 out of the 70+ residences who received the ROW letters. He continues to make contacts to answer any questions they might have.
- B. Drainage/culvert updates (2022 Goal #3)

Discussion of next steps resulted in recommendation that the City purchase a transit level and idiot stick to go with it. Butch will make the purchase.

- Jeff Jackson made the motion for the purchase. Motion was seconded by Mark Kerschen. Motion approved.

### **VIII. As may arise**

Kenny Nuss raised the concern of recent observations of a car speeding in the City of the Highlands. The car was captured on a photo with a visible license plate. Mayor Carol Moore will contact the Sheriff's department to report this incident in hopes of tracking down the car's owner. This is of utmost concern for all who live, walk, run, or bicycle in our city.

Brian McElgunn was contacted by Lisa Gleason with United Way. United Way has done research on ways the American Rescue Fund money can be spent and is willing to make a presentation to the Council at next month's meeting. The Council is interested in hearing from Ms Gleason, and Brian will extend the invitation for the November 14 council meeting.

Dennis Carlson, assistant fire management officer with Kansas Forest Service, will also be attending the next council meeting. He has driven through the City of the Highlands and is pleased with all the fire mitigation that has taken place.

### **IX. Date for next City Council Meeting**

- Jeff moved to cancel the October 24, 2022, council meeting. Butch Neel seconded the motion. Motion carried. The next council meeting will be November 14, 2022, at 6:00 p.m. at Crazy Horse Sports Cub, 922 W. Crazy Horse Dr. 76502.

A. Agenda items for next meeting: None submitted

### **X. 2022 Goals**

1. Develop long-term plans for roads (obtain estimate from civil engineer)(completed)
  2. Identify what needs to be done with roads this year (short term)(completed)
  3. Identify drainage concerns
  4. Establish Parks & Recreation committee (completed)
  5. Continue with vacant lot clean-up
- (2021 goals: Road repairs, vacant lot clean-up, signage [completed], future drainage concerns.)

### **X. Motion to adjourn 7:20 p.m.**

- Motion to adjourn: Jeff Jackson, Second: Kenny Nuss