

City of The Highlands
REGULAR COUNCIL MEETING
Thursday, 6:00 p.m., May 13, 2021
Nickerson City Hall, 15 N. Nickerson St., Nickerson, KS 67502

Social Distancing and hand sanitizing are required, masks are strongly encouraged.

I. Meeting Called to Order

- Welcome by Mayor Carol Moore
- Pledge of Allegiance
- Roll Call of Council Members by the City Clerk:
 - Council Members Present: Jennalee Boggs, Jeff Jackson, Greig Sims, and Butch Neel.
 - Not present: Brian McElgunn
 - City Clerk: Cindy Dale
 - Council Appointees: Mo Penny (AZC); Loren Frees (FEMA)
 - Guests: Kenny and Vickie Nuss

II. Approval of Agenda

- Motion to Accept Agenda made by Jennalee Boggs seconded by Butch Neel. Motion passed

III. Public Comment(s): Deferred until later in the agenda

IV. Approval of Minutes of April 22, 2021 Meeting

- Motion made by Jeff Jackson to approve the April 22, 2021 council minutes, seconded Greig Sims. Motion passed.

V. Reports

A. Mayor

1. Mayor Moore was notified that The City of The Highlands will be receiving \$43,957.50 for the American Rescue Plan. This will be paid in two installations, one sometime in May and the 2nd payment in 12 months. How money may be spent will require instructions from U.S. Treasury.

B. Treasurer

- Jeff Jackson motioned to approve Treasurer's report, seconded by Butch Neel. Motion passed.

C. AZC

1. Update of signage.
 - Butch Neel and Mo Penny have picked locations for signs. No parking sign at Crazy Horse and Snokomo and in other places around Highlands for no parking in right of way.

2. Ticket violation citations \$ charges.

- Butch Neel brought a copy of City of Nickerson's ticket book. Wayne's Printing quoted \$121.25 for 10 books.

➤ Jeff Jackson motioned to have Wayne's Printing print a three-part ticket book like City of Nickerson's for The City of The Highlands, seconded by Greig Sims. Motion passed.

- Carol Moore and Butch Neel will go to our attorney to discuss how much to charge for parking, littering, etc. violations.
- Discuss with our attorney about what can happen if lot owners do not clean their lot within the 180 days. If the City must pay for the cleaning and how the City can recover their expense. Budget concerns could be an issue with paying for cleaning up lots.

a. Email complaint of parking ROW

3. Report of Phase III road repairs

- Mo Penny reported that Mike with Powered by Me should start in June.

4. Permits/lot consolidation - update

- Mark Clark's building permit was rewritten and will be filed with Reno County.
- Crazy Communications is required to get a building permit for putting cables in the right of ways. Crazy Communication is required to contact Dig Safe as required by state law.
- Crazy Communications will be required to provide "as built" drawings upon completion of installation of cabling.

D. FEMA No report

VI. Unfinished Business

A. Recommendations of the Citizen Advisory Committee

1. Progress of the citizen advisory committee made a list of lots that are in violation of Ordinance 2021-23.

B. Letter to identified lot owners.

➤ Jeff Jackson proposed sending certified Phase I letter to lot owners in violation of Ordinance 2021-23 as recommended by Citizens Advisory Committee, seconded by Butch Neel. Motion passed

C. Finalized Resolution No. 2021-0066 dealing with city office policy/procedures

➤ Butch Neel made a motion to approved Resolution 2021-0066 Identifying General Policies and procedures of the City Office, seconded by Jeff Jackson. Motion passed.

D. Finalized Ordinance No. 2021-24, amended Ordinance 2018-06

1. Finalize Ordinance No. 2021-24 to change the day of the week to have council meetings. Change meeting day to 2nd and 4th Monday of each month.

- Butch Neel motioned to change meeting days to 2nd and 4th Monday of each month, seconded by Jeff Jackson. Motion passed.
- E. Bids for mowing update, none received as of this date.
- F. Entrance landscaping update
 - 1. Receipts for donations were sent to committee.
 - 2. Wait on dirt work at entrance until after the bike race.

VII. New Business

- A. City Directory update
 - 1. City Clerk will send emails to residents and ask for update of phone, email, and addresses.
- Butch Neel motioned for the City of The Highlands pay for the new directories, seconded by Jeff Jackson. Motion passed.
- B. City Donation
 - Greig Sims made a motion to donate \$250 for the Clear Nearly Day in Nickerson, Kansas, seconded by Butch Neel. Motion passed.
- C. Remind council elections in November 2021. Registration for council position and mayor must be filled by June 1, 2021 and filing fee is \$20.
- D. Crazy Horse Golf Club asked if they could fly their flag below the American flag on the City's flagpole.
 - Jeff Jackson made a motion to allow Crazy Horse to fly their flag below the American flag on the City's flagpole, seconded by Butch Neel. Motion passed

VIII. As may arise

IX. 2021 Goals: Road repairs, vacant lot clean-up, signage, future drainage concerns

- A. Mrs. Dan Mount to paint secondary building. Mo Penny will talk to her.
- B. Look at budget in June.

X. Motion to adjourn

- Motion made by Greig Sims and seconded by Jennalee Boggs. Motion passed. Adjourned at 8:01 p.m.